

## WHEAT BOARD PRODUCER SETTLEMENT QUICK REFERENCE GUIDE

### **Form 3 #**

Agent's internal reference number for group of deliveries from the same producer and pool.

### **Pool**

A – SWW, soft white winter, CEWW  
B – HRW, hard red winter, CEHRW  
C – HRS, hard red spring, CERS, CEHRS  
E – SRW, soft red winter, CESRW  
F – HR, common hard red  
G – Feed

Agent must be licensed by the OWPMB to receive the pool of wheat being reported.

### **Variety**

Required for Pool B, C

### **Declaration Date**

Date that the wheat is declared to OWPMB. Not necessarily the same date the wheat is delivered to the agent.

### **Agent #**

Assigned by Eleview upon registering as an agent.

### **Agent Name**

The name of agent as registered with Eleview.

### **AEBG ID**

Assigned by Eleview, this producer identification number must be valid and active.

### **Producer name, address and phone #**

Populate to verify that the producer's contact information is correct. This information is only necessary to fill in at crop year start or if the information has changed.

### **Ticket # and suffix**

This reference number must be unique for every delivery. Only a ticket number is necessary for a regular delivery that is for only one producer and is completely on board.

Should a producer want to split a load payment across on board and direct marketing or with a second producer, the ticket suffix can be used to split a single ticket number.

### **Delivery Date**

If delivered for immediate settlement use the physical delivery date. If delivered first into storage on producer account, use the date the wheat is declared to the Board.

### **Net dry tonne**

Weight of wheat shipped to agent after drying in tonne.

### **Gross landed basis**

This is the \$ per tonne that agents are to pay a producer as an initial payment for on board wheat and is specified at the beginning of each crop year by the OWPMB. This amount less the licensing fee is reimbursed to the agent upon reporting to the OWPMB. The gross landed basis price should not be adjusted and reported net of any handling charge or deduction.

### **Moisture %**

The percentage of moisture found in the wheat to be deducted due to the moisture.

### **Protein % and premium per tonne**

Protein percentage is to be reported on all pool B and C wheat that is grade 2 or better. The \$ per tonne premium is set at the beginning of each crop year by the OWPMB and is dependant on the percentage and pool.

### **Grade and grade deduction**

Grade of wheat is based on Canadian Grain Commission Standards. The \$ per tonne to be deducted for low-grade wheat is set by the OWPMB at the beginning of each crop year.

### **License fee per tonne**

The \$ per tonne submitted to the OWPMB which is set at the beginning of each crop year.

### **Per tonne handling charge**

The handling charge and any additional deduction not mentioned that is \$ per tonne. NOT to be used for drying or cleaning.

### **Net price per tonne**

The net amount paid by the agent to the producer per tonne for the individual ticket reported.

### **Misc. deduction (eg. cleaning, drying)**

Any miscellaneous deduction not mentioned that is one sum for the entire ticket being reported. For example: to collect a receivable amount from the producer. NOT to be used for drying or cleaning.

### **Net amount**

Total amount paid by the agent to the producer for the individual ticket reported.

### **Total tonne**

Total tonne reported on the form.

### **Total amount paid**

Total amount paid to the producer by the agent for the deliveries reported on the entire form.

### **Cheque number**

Cheque reference number of cheque given to producer.

### **Cheque date**

Date cheque issued to producer.

### **Authorized signature**

This signature is of the person certifying that the payments on the form have actually been paid to the producer in the same amount.

### **Date**

Date of transaction.