**Grain Farmers of Ontario
STANDARD REPORT TEMPLATE**

**Principal Investigator(s):**

**Project Title:**

**Reporting Period:**

**GFO Project Code:**

**PART 1: EXECUTIVE SUMMARY**

* In plain language, outline the project objectives and summarize the research activities and results to date (1 page max.). This content may be posted to GFO’s public online research projects database.

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**PART 2: DETAILED PROJECT SUMMARY**

**Results to Date**

* Describe results to date and concisely compare actual progress vs. intended progress to date toward achieving ***each deliverable listed in your research agreement***. Include as an Appendix any graphs / tables / pictures as needed to further highlight progress to date:

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**Challenges or Changes to the Project**

* Were there any changes or challenges experienced during this reporting period or expected during the next reporting period? Please select all that apply from the list below:

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| --- | --- |
|  | Deviations from the work plan and/or timeline |
|  | Deviations from the budget (e.g., overspend, underspend) |
|  | Change in funding sources/amounts available for the project |
|  | Technical or scientific |
|  | Research direction  |
|  | Equipment and facilities  |
|  | Staffing (including students) |
|  | Partners and/or collaborators (e.g., communication, participation level, etc.)  |
|  | Knowledge transfer |
|  | Other (specify):  |

- OR -

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|  | The project is proceeding entirely as planned without any changes or challenges. |

* Briefly explain each of the challenges or changes identified above and how they were (or will be) overcome. Identify any issues that remain without a solution.

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**Benefits to Ontario’s Grain Farmers**

* Describe any solutions or recommendations arising from this project that would be beneficial for Ontario’s grain farmers and the broader grain sector. Please *quantify* the resulting benefits where possible (e.g., specific quality improvements and their value, yield improvements, cost reductions, new technology ready to be implemented with X benefits, improved pest control relative to a standard, etc.). This content may be posted to GFO’s public online research projects database.

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**Researcher Recommendations to Ontario’s Grain Farmers**

* Imagine that you have the chance to talk to an Ontario grain farmer regarding your research results (to date) – do you have any specific recommendations for them to immediately begin applying to their farming operations? If ‘yes’, provide a concise, point form **plain language list** of your top recommendations (i.e., tell the farmer what they should be doing or know based on your research). This content may be posted to GFO’s public online research projects database and could be used for other types of farmer communication pieces as well.

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**PART 3: KNOWLEDGE TRANSFER SUMMARY**

* Briefly compare the actual vs. planned Knowledge Transfer (KT) activities to date, as outlined in the agreement.

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* In the table below, list any research publications / papers / presentations to date pertaining to this project. Please include the following details: authors/presenters, date, title, publication/event, volume, issue, pages, URL, etc., where relevant.
* Please attach electronic copies of KT items to the report.

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| **Brief description / citation** | **Estimated audience size** | **Copy attached?** (Y/N) |
| *(Reminder to PI – Please be sure to acknowledge the support you received from GFO in all your research outputs. Specific details on how to do this are included in your research agreement with GFO or by contacting* *pbarnard@gfo.ca**)*  |  |  |
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**PART 4: FINAL REPORTS ONLY – NEXT STEPS**

* Comment on future research/commercialization opportunities arising from this project (whether or not within your area of expertise) that could add further value to Ontario’s grain farmers and the broader grain industry.

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