

GRAIN FARMERS OF ONTARIO
District #
Meeting Agenda

Date:

Time:

Meeting Location:

Zoom details (if available):

Commented [RT1]: Change to your district number

Commented [RT2]: Include link, meeting ID, and passcode.
Zoom links can be set up by Member Relations

Time	Agenda Item
	Call to order
	Approval of Agenda
	Conflict of Interest Declaration
	Approval of previous meeting minutes
	Business out of minutes -
	Financial Report
	Roundtable update from delegate/alternates
	Update from Director
	Update from Member Relations
	Discussion item
	Discussion Item
	Discussion Item
	Discussion Item
	New Business
	Review deadlines for meeting action items. Set next meeting date.
	Adjourn

Commented [RT3]: To keep your meeting on track, use this column to allocate a timeframe for each portion of your meeting.

Commented [RT4]: Motion required to accept the agenda

Commented [RT5]: Motion required to approve the meeting minutes. Mover and seconder must have been present at the meeting.

Commented [RT6]: Note previous meeting date of minutes being reviewed.

Commented [RT7]: Motion needed to adjourn.