

## Timelines for submitting resolutions to GFO

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The GFO resolution process includes multiple timelines for Districts to submit resolutions up to the day of the Semi-Annual or Annual General Meeting.

Up to midnight Monday the week before Semi-Annual Meeting, or midnight Tuesday for the Annual Meeting (with the Monday being a stat holiday).	Resolutions Committee will meet on the Tuesday or Wednesday to review the resolutions and if there are a lot of resolutions, categorize into policy or topic areas. Follow up will be done with districts if additional info is needed or if there are similar resolutions that need to be combined.	These resolutions are printed in the meeting booklet, sent to Communications for the presentation.  Final package including resolutions emailed to Delegates by the Thursday/ Friday before Semi or Annual meeting.
Friday before Semi-Annual or Annual Meeting – late resolutions	Resolutions Committee reviews late resolutions.	Additional resolutions sent to Communications/AV company to add to presentation.  These are not included in the final package to delegates or in the printed documents.
Day of Semi-Annual or Annual Meeting – last-minute resolutions	Deadline on day of meeting:  AGM – 8am  Semi-Annual – noon  Resolutions Committee gathers to review any last-minute resolutions	Last-minute resolutions are added to the Resolutions presentation