

Harvest checklist

PREPARING FOR HARVEST



| | To Do | Notes | Complete |
|------------------|---|-------|--------------------------|
| Equipment | Clean-out combine | | <input type="checkbox"/> |
| | Clean wagons of treated seed | | <input type="checkbox"/> |
| | Clean and inspect trucks for contamination | | <input type="checkbox"/> |
| Safety | Ensure all safety equipment is available and in good condition (ie. fire extinguishers) | | <input type="checkbox"/> |
| | Ensure all workers have proper training for the job https://www.wsps.ca/resource-hub/agriculture | | <input type="checkbox"/> |
| | Ensure vehicles are road-ready and drivers know all vehicle requirements https://www.ontario.ca/document/health-and-safety-farming-operations/tractors-and-other-self-propelled-farm-equipment | | <input type="checkbox"/> |
| Marketing | Carefully read and understand all existing and new contracts | | <input type="checkbox"/> |
| | Negotiate drying and handling charges prior to delivery | | <input type="checkbox"/> |
| | Know maximum moisture accepted at elevator prior to delivery | | <input type="checkbox"/> |
| | Know your discount schedule | | <input type="checkbox"/> |
| | Know what you have to sell – take a representative sample in prior to delivery | | <input type="checkbox"/> |
| | Ensure you are paid within 10 days of sale, or according to GFPP payment timelines https://www.agricorp.com/en-ca/Programs/GFPP/Pages/Overview.aspx | | <input type="checkbox"/> |
| | Check the Code of Practice for guidance around dispute resolution for producer deliveries to country or terminal elevators https://gfo.ca/wp-content/uploads/2022/09/GFO-Corporate-Factsheets-Code-of-Practice.pdf | | <input type="checkbox"/> |
| Insurance | For grade disputes, contact CGC https://grainscanada.gc.ca/en/about-us/contact-us/grain-quality.html | | <input type="checkbox"/> |
| | Know insurance deadlines http://www.agricorp.com/ | | <input type="checkbox"/> |
| | Report wildlife damage http://www.agricorp.com/ | | <input type="checkbox"/> |

| Harvest Tracking | | | | | |
|------------------|-------------------|------------|--------------|-------|---------|
| Field Location | Field Description | % Complete | Crop Variety | Yield | Quality |
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These charts are intended as a helpful tool at harvest time. The checklist should not be considered a complete list of all recommended and required tasks.